



South Carolina Department of Labor, Licensing and Regulation

**South Carolina Board of Pyrotechnic Safety**

110 Centerview Dr. • Columbia • SC • 29210

P.O. Box 11329 • Columbia • SC 29211-1847

Phone: 803-896-4259 • [contact.pyro@llr.sc.gov](mailto:contact.pyro@llr.sc.gov) • Fax: 803-896-9651

[llr.sc.gov/pyro](http://llr.sc.gov/pyro)

## **Instructions for Applying for a Fireworks Retail Sales Permit**

Please carefully complete the following application in its entirety. An incomplete application will not be processed and will be returned to the applicant for completion. **Previous versions of this application will not be accepted by the Board.**

In accordance with the S.C. Code of Laws, you must provide the below documents as part of your application packet:

- **Certificate of Insurance (per S.C. Code of Laws 40-56-230)**
  - Must verify proof of \$1 million in public liability coverage for retail sales activities at the location for the permitted sale period
  - Must cover the retail sales of fireworks
  - Must be for permitted sales period
  - Must list the South Carolina Board of Pyrotechnic Safety as a Certificate Holder (except those policies issued for fewer than ninety days' use for seasonal permits)
- **Copy of the appropriate license issued by the South Carolina Department of Revenue for retail sales of fireworks (per S.C. Code of Laws 40-56-35(A)(4))**
  - Address must match the address on your application and the address on Certificate of Insurance.
  - Nonprofit organizations must provide a copy of their Exemption Certificate from the South Carolina Department of Revenue.
- **Payment**
  - The Board accepts Visa/MasterCard payments via the Credit Card Authorization Form or Check/ Money Order made payable to the SC Board of Pyrotechnic Safety. Fee is non-refundable. **NO CASH IS ACCEPTED.**  
**A returned check fee of up to \$30, or an amount specified by law, may be assessed on all returned funds.**

Applications are accepted by mail, fax, and email (choose one).

South Carolina Board of Pyrotechnic Safety  
Post Office Box 11329  
Columbia, SC 29211-1329  
Fax: 803-896-9651  
[Contact.Pyro@llr.sc.gov](mailto:Contact.Pyro@llr.sc.gov)

Please include the estimated facility **setup date** and the desired opening date of your facility in the appropriate block on your application. Once the application has been received by the Board, a Deputy State Fire Marshal (DSFM) will contact you prior to your indicated setup date to schedule an inspection and answer questions. To allow prompt contact, please provide multiple contact numbers (if possible).

To ensure you are ready for the inspection, we encourage you to perform a “self-inspection” of your facility using the appropriate guidelines at the back of the application packet. Please ensure **ALL** items have been addressed and are in place. For example, this includes required signage, the proper type and number of properly mounted fire extinguisher(s), electrical conductors properly installed and protected, etc.



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### Application for Retailer Fireworks Permit / Temporary Retailer Permit

**REMINDER:** Applicants should verify with local fire officials that fireworks may be sold at the address indicated below.

Prior to submitting, please complete the application in its entirety. Incomplete applications will be returned unprocessed.

**NOTE:** Permit applications must be received by the Board at least 15 business days before the facility is planned for opening. If submitted less than 15 business days before the start of operations, applicant is subject to an additional **\$200** processing fee. The fees stated are for one inspection. Any return inspection resulting from the owner's failure to comply will be charged at a rate of **\$75 per hour** (including travel time) in addition to the annual fee.

#### BUSINESS INFORMATION

S.C. Retail Sales Tax License Number: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address of Business: \_\_\_\_\_

(Business name and address must correlate with S.C. Retail Sales Tax License) City State Zipcode

County: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_

Facility Setup Date: \_\_\_\_\_ Facility Opening Date: \_\_\_\_\_

Type of Facility: ☐ CFRS (Consumer Fireworks Retail Sales Facility) ☐ Fireworks Store ☐ Fireworks Stand

CHECK ONE: ☐ Temporary - \$100 (not to exceed 90 days) ☐ Annual - \$200 (expires Aug. 31 of each year)

#### OWNER INFORMATION

Owner's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Permanent Mailing Address: \_\_\_\_\_

City State Zipcode

Emergency Phone Number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

#### SUPPLIER INFORMATION

Supplier's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Supplier's Name: \_\_\_\_\_

Address: \_\_\_\_\_

List ALL suppliers - use additional sheets if needed. (Retailers shall purchase from licensed wholesaler or jobber as per S.C. Board of Pyrotechnic Safety Regulation 71-7405.1(D)(10))

Name Of Person Completing this Form: ☐ Owner ☐ Other: \_\_\_\_\_

Contact Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Signature: \_\_\_\_\_

#### **\*\*ATTACHMENTS\*\***

- ◆ Current Certificate of Insurance verifying proof of \$1 million in public liability coverage for retail sales activities at the location for the permitted sale period (per S.C. Code of Laws 40-56-230). NOTE: The Insured shall immediately notify the Board if liability insurance is canceled, suspended, or nonrenewable.

- ◆ Copy of the appropriate license issued by the S.C. Department of Revenue for retail sales of fireworks (per S.C. Code of Laws 40-56-35(A)(4)). Name and address must match Certificate of Insurance

#### Payment Information (Check)

Check #: \_\_\_\_\_

If payment is by VISA or MasterCard, complete and attach Credit Card Authorization form.

(You will be notified if \$200 processing fee is required)



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**VISA/MASTERCARD PAYMENT FORM**

To make payment by VISA/MasterCard, please complete the following information and mail or fax to:

Board of Pyrotechnic Safety  
South Carolina Department of Labor, Licensing and Regulation  
110 Centerview Drive  
PO Box 11329  
Columbia, SC 29210  
Fax: 803-896-9651

\_\_\_\_\_  
Billing Address

\_\_\_\_\_  
Company Name

Telephone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

\_\_\_\_\_  
Print name as it appears on credit card

Email Address: \_\_\_\_\_

Type of card: MasterCard      VISA

Expiration Date: \_\_\_\_\_

\_\_\_\_\_  
Credit Card Number

\_\_\_\_\_  
Authorized Signature

**(FORM IS NOT VALID WITHOUT AUTHORIZED SIGNATURE)**

Description	Fee Amount

Do you need a receipt? YES      NO

		<b>CONSUMER FIREWORKS RETAIL SALES - (STAND) INSPECTION GUIDELINES</b>
	<b>NFPA 1124 Code Sections</b>	<p><b>7.3.1.1</b> The requirements of this chapter shall not apply to CFRS facilities or stores where the consumer fireworks are in packages and where the total quantity of consumer fireworks on hand does not exceed 125 lb (net) [56.8 kg] of pyrotechnic composition or, in a building protected throughout with an approved automatic sprinkler system installed in accordance with NFPA 13, Standard for the Installation of Sprinkler Systems, 250 lb (net) [113.6 kg] of pyrotechnic composition.</p> <p><b>***Questions are not to be construed as an all-inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements***</b></p>
1.	7.3.11.1	Is smoking inside or within 50 feet of the CFRS stand area prohibited?
2.	7.3.11.2	Are "NO SMOKING" signs posted in at least 2 inch letters and maintained on the exterior of the CFRS stand?
3.	7.3.12.1	Is the CFRS stand located at least 50 feet away from retail propane dispensers, aboveground storage tanks for flammable or combustible liquid, flammable gas, flammable liquefied gas, or compressed natural gas dispensers?
4.	7.3.12.2	Is the CFRS stand located at least 50 feet away from motor vehicle fuel dispensers?
5.	7.3.14.5.1	Are exits clearly marked with an exit sign?
6.	7.3.19.2.2	Are consumer firework displays and storage prohibited within 2 ft of an exit or public entrance?
7.	7.3.8.1	Is there at least 1 approved 4A:40B:C fire extinguisher per NFPA 10?
8.	7.3.6.3	For stands over 200 square feet, is there at least 1 approved 2.5 Gallon pressurized water fire extinguisher?
9.	7.4.6.1	Is combustible debris, accumulated dry grass, and dry brush a minimum of 30 feet from the CFRS stand?
10.	7.4.6.3	Is there at least one "NO FIREWORKS DISCHARGE WITHIN 300 FEET" sign, with a minimum of 4 inch letters on contrasting background, conspicuously posted on each exterior side of the CFRS stand?
11.	7.4.7.1.2	Is the existing permanent CFRS stand separated from adjacent permanent buildings and structures by not less than 10 feet or separated by a wall with a 1-hour fire resistance rating.
12.	7.4.7.2	Is the temporary CFRS stand separated 20 feet from a building or fireworks storage?
13.	7.4.7.2	Is the temporary CFRS stand separated a minimum of 5 feet from another CFRS stand?
14.	7.4.7.2	Is parking prohibited within 10 feet from a temporary CFRS stand?
15.	7.4.9.1.2	Is temporary power protected from physical damage from pedestrian and vehicular traffic?
16.	7.4.9.2.2	Are portable generators and generator fuel storage located at least 20 feet from the stand?
17.	7.4.9.2.3	Are all fuel cans located at least 20 feet from the CFRS stand?
18.	7.6.1	Does the site plan show separation distances from buildings, combustibles, parking, fuel dispensers, and storage of fireworks?
19.	7.6.2.3.1	Does the temporary CFRS stand measuring up to and including twenty feet in length have at least one approved exit?
20.	7.6.2.3.1	Does the temporary CFRS stand greater than twenty feet in length and up to including forty feet in length with the maximum travel distance to an approved exit not exceeding thirty five feet have one approved exit and at least one additional opening with a minimum clear opening of 5.7 sq. ft. or greater for emergency escape or rescue?
21.	7.6.2.3.2	Does the temporary CFRS stand in excess of forty feet in length, with a maximum travel distance to an exit exceeding thirty five feet, have at least two approved exits?
22.	7.6.2.3.3	If CFRS stand interior is accessible to the public, are all provisions of 7.3.14 met?
23.	7.6.4.1	In temporary CFRS stands with no public access, are aisles at least 28 inches clear width?
24.	7.6.4.2.1	In temporary CFRS stands with no public access, are doors a minimum of 28 inches clear width?
25.	7.6.4.3	Is the maximum height of sales displays limited to 8ft in height?
26.	7.6.4.6	Are fireworks displayed in a manner that prevents consumers from handling individual fireworks?

		<b>CONSUMER FIREWORKS RETAIL SALES FACILITY- (CFRS) INSPECTION GUIDELINES</b>
	<b>NFPA 1124 Code Sections</b>	<p><b>7.3.1.1</b> The requirements of this chapter shall not apply to CFRS facilities or stores where the consumer fireworks are in packages and where the total quantity of consumer fireworks on hand does not exceed 125 lb (net) [56.8 kg] of pyrotechnic composition or, in a building protected throughout with an approved automatic sprinkler system installed in accordance with NFPA 13, Standard for the Installation of Sprinkler Systems, 250 lb (net) [113.6 kg] of pyrotechnic composition.</p> <p><b>***Questions are not to be construed as an all-inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements***</b></p>
1.	7.3.4*	Are all sides of building accessible within 150 feet of a public way or an approved fire apparatus access?
2.	7.3.6.3	Does the CFRS facility have at least two portable fire extinguishers, with at least one pressurized water type with a minimum rating of 2A (2.5 gallons)?
3.	7.3.8.1	Is there at least one, approved 4A:40B:C fire extinguisher per NFPA 10?
4.	7.3.8.3	Is the maximum distance of travel required to reach a portable fire extinguisher 75 feet or less in the CFRS?
5.	7.3.11.1	Is smoking inside or within 50 feet of the CFRS area prohibited?
6.	7.3.11.2	Are "NO SMOKING" signs conspicuously posted in at least 2 inch letters and maintained at each entrance or within 10 feet of each aisle directly serving the CFRS area in a store?
7.	7.3.12.1	Are retail propane dispenser(s) or flammable liquid above ground storage tank(s) or compressed natural gas dispensing station dispensers a minimum of 50 feet from the building?
8.	7.3.12.2	Is the new CFRS facility located at least 50 feet from motor vehicle fuel- station dispensers?
9.	7.3.12.3	Is the existing CFRS facility located at least 25 feet from motor vehicle fuel dispenser(s)?
10.	7.3.13*	Are the life safety and evacuation plans in writing and maintained current?
11.	7.3.14.1.1	Does the new CFRS facility have a minimum of 3 exits?
12.	7.3.14.1.1	Does the existing CFRS have a minimum of 2 exits with travel distance to an exit of 75 feet or less, or a minimum of 3 doors if travel distance to an exit exceeds 75 feet?
13.	7.3.14.2	Is the maximum egress travel distance, from the most remote point (along natural and unobstructed path), 75 feet or less?
14.	7.3.14.1.2	Is required means of egress prohibited from passing through a storage room?
15.	7.3.14.3.1.1	Do all aisles have a minimum clear width of 48 inches?
16.	7.3.14.3.2*	Does at least one aisle lead directly to an exit, do all aisles terminate at another aisle or cross-aisle with NO DEAD END AISLES?
17.	7.3.14.4.1	Are all egress doors at least 36 inches in width with a clear minimum width of 32 inches?
18.	7.3.14.4.2	Is every egress door with a latching device provided with panic hardware complying with <i>NFPA 101, Life Safety Code</i> ?
19.	7.3.14.4.3	Are all egress doors the side-hinge swing type and arranged to swing in the direction of egress travel?
20.	7.3.14.5.2	Are all exits signs self-luminous or internally or externally illuminated?
21.	7.3.14.6.1-.2	Is emergency lighting present and adequate per NFPA 101?
22.	7.3.15.2.1	Are retail sales displays limited to 6 feet in height within the CFRS area?
23.	7.3.15.2.2	Are retail sales displays limited to 12ft along the perimeter of the CFRS sales area?
24.	7.3.15.3	Are flame breaks installed a minimum of every 16 feet along the length of the continuous displays of consumer fireworks located on shelving, cases, counters, and similar display fixtures?
25.	7.3.15.3.2	Do flame breaks extend the full depth of the display and not less than 6 inches above the full height or to the underside of display surface directly above?

26.	7.3.15.5.1	Do all consumer fireworks meet the criteria for covered fuses?
27.	7.3.19.1	Are all means of egress clear at all times when the facility is occupied?
28.	7.3.19.2.1	Are consumer fireworks displays and storage prohibited within 5 feet of a public entrance?
29.	7.3.19.2.2	Are consumer fireworks displays and storage prohibited within 2 feet of any exit or private entrance?
30.	7.3.21.1	Are CFRS areas and storage rooms kept free of accumulations of debris and rubbish?
31.	7.3.24	Are records of available inventory maintained on premise?
32.	7.4.5.3	Does the permanent CFRS, over 3000 square feet in area, have a public address system or a means for manually activating audible and visible alarm indicating devices located throughout the facility in accordance with NFPA 72? *A proper functioning bullhorn that can be heard throughout the entire facility meets the requirements of 7.4.5.3 as a "public address system"
33.	7.4.6.1	Is combustible debris, accumulated dry grass, and dry brush a minimum of 30 feet from the CFRS?
34.	7.4.6.2	Are all trailers, motor vehicles, or storage units used for the storage of consumer fireworks a minimum of 10 feet from the CFRS facility, except when delivering, loading or unloading?
35.	7.4.6.3	Is there at least one "NO FIREWORKS DISCHARGE WITHIN 300 FEET" sign, with a minimum of 4 inch letters on contrasting background, conspicuously posted on each exterior side of the building?
36.	7.4.10	Is the floor area occupied by the retail displays of consumer fireworks limited to 40 percent of the available floor area within the retail sales area?
		*= Must check Appendix A

		<b>CONSUMER FIREWORKS RETAIL SALES - (STORE) INSPECTION GUIDELINES</b>
	<b>NFPA 1124 Code Sections</b>	<b>7.3.1.1 The requirements of this chapter shall not apply to CFRS facilities or stores where the consumer fireworks are in packages and where the total quantity of consumer fireworks on hand does not exceed 125 lb. (net) [56.8 kg] of pyrotechnic composition or, in a building protected throughout with an approved automatic sprinkler system installed in accordance with NFPA 13, Standard for the Installation of Sprinkler Systems, 250 lb (net) [113.6 kg] of pyrotechnic composition. ***Questions are not to be construed as an all-inclusive list, and firework CFRS operators shall meet all other applicable NFPA 1124 code requirements***</b>
1.	7.3.4*	Are all sides of building accessible within 150 feet of a public way or an approved fire apparatus access?
2.	7.3.6.3	Does the CFRS facility have at least two portable fire extinguishers, with at least one pressurized water type with a minimum rating of 2A (2.5 gallons)?
3.	7.3.8.1	Is there at least 1 approved 4A:40B:C fire extinguisher per NFPA 10?
4.	7.3.8.3	Is the maximum distance of travel required to reach a portable fire extinguisher 75 feet or less in the store?
5.	7.3.11.1	Is smoking inside or within 50 feet of the CFRS area prohibited?
6.	7.3.11.2	Are "NO SMOKING" signs conspicuously posted in at least 2 inch letters and maintained at each entrance or within 10 feet of each aisle directly serving the CFRS area in a store?
7.	7.3.12.1	Are retail propane dispenser(s) or flammable liquid above ground storage tank(s) or compressed natural gas dispensing station dispensers at least 50 feet from the building?
8.	7.3.12.2	Is the new Store located at least 50 feet from motor vehicle fuel station dispensers?
9.	7.3.12.3	Is the existing Store located at least 25 feet from a motor vehicle fuel dispenser?
10.	7.3.13*	Are the life safety and evacuation plans in writing and maintained current?
11.	7.3.14.1.1	Does the new CFRS store have a minimum of 3 exits?
12.	7.3.14.1.1	Does the existing CFRS store have a minimum of 2 exits with travel distance to an exit of 75 feet or less, or a minimum of 3 doors if travel distance to an exit exceeds 75 feet?
13.	7.3.14.2	Is the maximum egress travel distance, from the most remote point (along natural and unobstructed path), 75 feet or less?
14.	7.3.14.1.2	Is the required means of egress prohibited from passing through a storage room?
15.	7.3.14.3.1.1	Do all aisles have a minimum clear width of 48 inches?
16.	7.3.14.3.2*	Does at least one aisle lead directly to an exit, do all aisles terminate at another aisle or cross-aisle with NO DEAD END AISLES?
17.	7.3.14.4.1	Are all egress doors at least 36 inches in width with a clear width a minimum of 32 inches?
18.	7.3.14.4.2	Is every egress door with a latching device provided with panic hardware complying with <i>NFPA 101, Life Safety Code</i> ?
19.	7.3.14.4.3	Are all egress doors the side-hinge swing type and arranged to swing in the direction of egress travel?
20.	7.3.14.5.2	Are all exits signs self-luminous or internally or externally illuminated?
21.	7.3.14.6.1-.2	Is emergency lighting present and adequate per NFPA 101?
22.	7.3.15.2.1	Are retail sales displays limited to 6 feet in height within the CFRS area?
23.	7.3.15.2.2	Are retail sales displays limited to 12ft along the perimeter of the CFRS sales area?
24.	7.3.15.3*	Are flame breaks installed a minimum of every 16 feet along the length of the continuous displays of consumer fireworks located on shelving, cases, counters, and similar display fixtures?
25.	7.3.15.5.1	Do all consumer fireworks meet the criteria for covered fuses?
26.	7.3.19.1	Are all means of egress clear at all times when the facility is occupied?
27.	7.3.19.2.1	Are consumer firework displays and storage prohibited within 5 feet of a public entrance?

**CFRS Store Inspection Guidelines, page 2**

28.	7.3.19.2.2	Are consumer firework displays and storage prohibited within 2 feet of any exit or a private entrance?
29.	7.3.24	Are records of available inventory maintained on premise?
30.	7.5.1.1*	Is the sales area of the fireworks less than 600 square feet or 25% of the total sales area, whichever is less?
31.	7.5.1.2(1)	Are fireworks displays always visible to the employees?
32.	7.5.1.2(2)	Are all fireworks packaged merchandise?
33.	7.5.1.2(3)*	Are fireworks packaged and displayed for sale in a manner that will limit travel distance if ignition of the fireworks occurs?
34.	7.5.1.2(4)	Are aerial devices and audible ground devices physically separated and restricted from public with not less than 2 exits?
35.	7.5.4	Does the permanent CFRS Store, over 3000 square feet in area, have a public address system or a means for manually activating audible and visible alarm indicating devices located throughout the facility in accordance with NFPA 72?
		*= Must check Appendix A